

TICKNALL PARISH COUNCIL

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Date: 9th May 2023

To Councillors: Colleyshaw (Chair), Oppenheimer (Vice Chair), Bentley, Scott, Thornhill, Woodhead (Members)

You are hereby requested to attend the **Annual General Meeting** of Ticknall Parish Council
on **TUESDAY 16th MAY 2022** commencing at **7.00 pm**
Followed by the **Annual Parish Meeting at 8.00pm**
In Ticknall Village Hall

Celia Bunston
Clerk to the Council

AGENDA

- 1) Election of Chairman
 - 2) Signing of Declaration of Acceptance of Office of Chair
 - 3) Apologies
 - 4) Election of Vice Chair
 - 5) Signing of Declaration of Acceptance of Office of councillors
 - 6) Declaration of Members Interests
 - (a) Members must ensure that they indicate at the start of the meeting in respect of items other than Disclosable Pecuniary Interests, which shall be minuted as a record, and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
 - (b) Make representations and then leave the meeting prior to any consideration or determination of the item).
 - (c) Where a Member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
- The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the minutes – Members will be asked to confirm that the record is correct.
- 7) To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
 - 8) Public Speaking
 - a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
 - 9) To confirm the minutes of the meeting held on 28th March 2023.
 - 10) Completion of Councillors Register of Interest Forms
 - 11) Adoption of the Local Government Association Model Councillor Code of Conduct 2020.

- 12) Adoption of Standing Orders, Financial Standing Orders, The Grange & Pavilion Risk Assessment, Parish Council General Data Protection Regulations, and Complaints Policy
- 13) Approval of Receipts and Payments against budget 2022-2023
- 14) Internal Auditor's Report AGAR 2022-2023
- 15) Approval of Annual Governance Statement 2022-2023
- 16) Approval of Accounting Statements 2022-2023 of the Audit Return
- 17) Clerk's Report:
- a) Richard Handbury, DCC – response regarding adjustment to yellow lines and bus stops. Job has been reissued.
- 18) Appointment of Councillors to outside bodies and special duties
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| Internal Audit Check of Cheques/Invoices | Village Hall Committee |
| Preservation & Historical Society | Bus Shelters & Public Footpaths Village Cleansing |
| Parish Liaison Meeting | Dame Catherine Harpur School Management Team |
| The Grange & Pavilion | The Grange field and Play Area checks |
| Calke Park | Drainage |
| Speedwatch | Delivery of the Newsletter |
| Public Footpaths | Data Protection Officer |
- 19) Coronation celebrations
- a) David Muller's Coronation grant of £200.
- b) Letter of thanks.
- 20) The Grange & Pavilion
- 21) Drainage
- a) Mark Heysmond, Severn Trent – response regarding cleansing of drains.
- 22) Planning Matters:
- a) Planning Applications:
- DMPA/2023/0470** - The erection of a rear two storey extension, the erection of a double garage, replacement single storey extension and the replacement of the existing dormer window at 2a Ashby Road, Ticknall.
- DMOT/2023/0558** - The pruning of a Silver Birch tree at The Old Vicarage, 4 Grange Close, Ticknall, Derby, DE73 7LF
- b) Planning Decisions:
- DMPA/2022/1410** – Demolition of existing rear conservatory, Proposed garage conversion, Proposed raising of roof over existing garage, Proposed single storey extension, Proposed solar panels, Removal of some hardstanding to replace with soft landscaping and Proposed changes to existing openings as shown on drawing at, 24 Ashby Road, Ticknall. **Approved subject to 6 conditions.**
- DMOT/2023/0395** – Removal of 2 fir trees in a conservation area at, 106 Main Street, Ticknall.
No Objections.
- DMOT/2023/0386** – Crown reduction to 1 Cherry tree in a conservation area at, 46 Main Street, Ticknall.
No Objections.
- DMOT/2023/0287** – Works to 1 Maple in a conservation area at, 6 Grange Close, Ticknall.
No Objections.
- DMOT/2023/0231** – Works to 3 trees in a conservation area at, 52 Main Street, Ticknall.
No Objections.
- DMOT/2023/0230** – The crown lift of Holly tree (T1), felling of an Ash tree (T2) and Apricot tree (T3) at, 85 Main Street, Ticknall. **No Objections.**
- DMOT/2023/0226** – The felling of an Ash tree at, Royal Oak House, 161 Main Street, Ticknall.
No Objections.
- DMOT/2022/1329** – The felling of Ash tree at, 29 Ashby Road, Ticknall. **No Objections.**
- 23) Finance:
- a) Receipts since last meeting:
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| HSBC – Bank interest for April – Money Manager Account | £13.42 |
| HSBC – Bank interest for April – Reserve Account | £11.02 |
| Melbourne FC – junior football | £350.00 |
| SDDC – ½ year precept £6750, Government Grant £822 | £7572.00 |
| County Councillor David Muller – coronation grant | £200.00 |
| The National Forest – Grant for Orchard | £1136.60 |
| HMRC – VAT Reimbursement | £2522.52 |
| Derbyshire County Council – Footpaths reimbursement | £410.00 |

HSBC – Bank interest for May – Money Manager Account	£13.57
HSBC – Bank interest for May – Reserve Account	£11.13

b) Payments since last meeting:

c) Curry's – Computer insurance for April	£8.30 VISA
Mole County Stores (P. Colleyshaw) Adjustment in cost of Replacement gate for orchard £27.90, £5.58 VAT	£33.48 BACS
F.M. Heath & Son – mulch for orchard (P. Colleyshaw)	£77.50 BACS
Tom Rogers – Installation of gates at orchard £490, £98.00 VAT	£588.00 BACS
Melbourne Print – Stationery £17.48, £3.49 Vat	£20.97 VISA
Melbourne Print – Sign for orchard £33.00, £6.60 VAT	£39.60 BACS
Potter's Mini Skip Ltd – skip for The Grange £141.67, £28.33	£170.00 BACS
DALC – Subscription for 2023-2024	£409.40 BACS
GPA Technologies – Mail Host 2023-2024 £35.00, £7,00 VAT	£42.00 BACS
Amazon – bunting £23.33, £4.67 VAT	£28.00 VISA
H. Brandon – cleaning pavilion April	£52.00 BACS
Tesco–R. Baker–Prosecco for street party £140.62, £28.13 VAT	£168.75 BACS
Tesco-J.Collett - Ice cream for street party £87.50, £17.50 VAT	£105.00 BACS
Amazon – medals for competitions £6.90, £1.38 VAT	£8.28 VISA
Trophy&Rosette Award Co–place cards-competitions £6.66, £1.33 VAT	£7.99 VISA
Melbourne Print – Stationery £6.82, £1.37 VAT	£8.19 VISA
C. Bunston – Use of Clerk's home as office – April	£26.00 S/O
Emma Bridgewater – prizes for Coronation £29.17, £5.83 VAT	£35.00 VISA
Tesco (C. Bunston) – prizes for Coronation	£33.60 BACS
Adobe Monthly Cover – April, £12.64, £2.53 VAT	£15.17 VISA
Amazon – Bunton £9.98, £2.00 VAT	£11.98 VISA
Post Office – postage stamps	£26.40 VISA
Dame Catherine Harpur School – contribution towards parking signs	£150.00 BACS
Melbourne Print – Flyers for Coronation	£39.00 VISA
Marks & Spencer (C. Bunston) Prizes for Coronation	33.60 BACS
H. Brandon – clean pavilion 2 hrs April	£26.00 BACS
Tesco (C. Oppenheimer) Prosecco for Coronation £20.31, £4.06 VAT	£24.37 BACS
Bow Belles String Quartet – Coronation	£490.00 BACS
C.J. Lewis – Printing of May newsletter	£86.60 BACS
H. Brandon – clean pavilion 2 hrs April	£26.00 BACS
S. Buxton – Maintenance of Rose Garden	£60.00 BACS
M&S (C. Bunston) prizes for Coronation £16.00, £3.20 VAT	£19.20 BACS
Zoom – Subscription for 2023-2024 £59.95, £11.99 VAT	£71.94 VISA
C. Bunston – Salary for April	£324.50 BACS
C. Bunston 104 miles to auditor at £00.65p per mile	£67.60 BACS
HSBC – Bank Charges – April	£8.00
Post Office (R. Baker) – Coronation materials £8.30, £1.66 VAT	£9.96 BACS
CO-OP (R. Baker) – Coronation refreshments	£7.30 BACS
Ebay (R. Baker) – Coronation materials £5.52, £1.10 VAT	£6.62 BACS
Amazon (R. Baker) – Coronation materials £9.30, £1.86 VAT	£11.16 BACS
Amazon (R. Baker) – Coronation materials £8.97, £1.80 VAT	£10.77 BACS
WH Smith – Stationery £9.98, £2.00VAT	£11.98 VISA
WH Smith – Postage	£26.40 VISA
Amazon – Bunting £11.97, £2.39 VAT	£14.36 VISA
Heath Pest Control – contract 01-05-23 to 31.07.23 £167.50, £33.50	£201.00 BACS
WH Smith – Book token prizes for coronation	£60.15 VISA
H. Brandon – Cleaning pavilion – 2 hrs, May	£27.00 BACS
Dukes Valley (R. Mallett) materials for Coronation £6.47, £1.30	£7.77 BACS
Birds the Baker (R. Mallett) Baps for Coronation	£36.00 BACS
Tesco (R. Mallett) Refreshments for Coronation	£96.60 BACS
M&S (C. Bunston) prizes for Coronation	£9.60 BACS
S&L Caterers – Fish & Chips for Coronation picnic	£1036.00 BACS
H. Brandon – materials for pavilion £4.98, £1.00	£5.98 BACS

d) Balance of Accounts at 10th May 2023

HSBC Current Account	£19595.64
HSBC Money Manager Account	£12261.22
HSBC Reserve Account	£10061.36
TOTAL	£41918.22

e) Payments for approval:

The Community Heartbeat Trust – purchase of defibrillator	£2895.00, £579.00 VAT	£3474.00
K. Howe – Invoice for Internal Audit of 2022-2023 Accounts		£135.00

e) Checking of bank statement against invoices paid and payments for approval:

24) Correspondence:

a) G. Prosser - Defibrillator

25) DALC Reports:

a) April Newsletter

b) May Newsletter, including courses for councillors and Good Councillors Guide.

26) Reports to note:

27) Reports from representatives to outside bodies and special duties

28) Date and time of next meeting

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND