

# TICKNALL PARISH COUNCIL

Parish Council Office  
4 Slade Farm  
Rose Lane  
Ticknall  
Derbyshire  
DE73 7LB  
TeL: 01332 865226

Email: [clerk@ticknallparishcouncil.gov.uk](mailto:clerk@ticknallparishcouncil.gov.uk) Website:  
[www.ticknallparishcouncil.gov.uk](http://www.ticknallparishcouncil.gov.uk)

Date: 28<sup>th</sup> August 2023

To Councillors: Colleyshaw (Chair), Oppenheimer (Vice Chair), Bentley, Scott, Thornhill, Woodhead (Members)

You are hereby requested to attend the **Annual General Meeting** of Ticknall Parish Council  
on **TUESDAY 5<sup>th</sup> September 2023** commencing at **7.30 pm**  
In Ticknall Village Hall

Celia Bunston  
Clerk to the Council

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## AGENDA

- 1) Apologies
- 2) Declaration of Members Interests
  - (a) Members must ensure that they indicate at the start of the meeting in respect of items other than Disclosable Pecuniary Interests, which shall be minuted as a record, and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
  - (b) Make representations and then leave the meeting prior to any consideration or determination of the item).
  - (c) Where a Member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the minutes – Members will be asked to confirm that the record is correct.
- 3) To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
- 4) Public Speaking
  - a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter.
  - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 5) To confirm the minutes of the meeting held on 25<sup>th</sup> July 2023.
- 6) Completion of Annual governance & Accountability Return (AGAR) for the year ended 31<sup>st</sup> March 2023.
- 7) Clerk's Report:
- 8) Risk Assessment (Insurance)
- 9) Approval of Asset Register
- 10) WI Request to decorate Ticknall Taps as part of the 'Clean Rivers for People and Wildlife' Campaign
- 11) The Grange Recreation Ground & Pavilion
- 12) Drainage

13) Planning Matters:

a) Planning Applications:

DMOT/2023/0847 - Works to trees in a conservation area at 154 Main Street, Ticknall.

b) Planning Decisions:

DMOT/2023/0943 – The approval of details reserved by conditions 5, 6, 7 & 8 relating to planning permission ref: DMPA/20230074 at 24 High Street, Ticknall. Approved.

DMOT/2023/0774 – Felling of 2 cherry trees in a conservation area at 31 Chapel Street, Ticknall.  
No objections.

14) Finance:

a) Receipts since last meeting:

Ticknall Cricket Club – 2nd quarter fees	£900.00
DCC – Grant towards the defibrillator	£1000.00

b) Payments since last meeting:

Heath Pest Control–Contract 01.08.23 – 31.10.23	
£167.50, £33.50 VAT	£201.00 BACS
HSBC – Bank charges for July	£8.00
Post Office – Postage	£33.60 VISA
H. Brandon – Cleaning July	£40.50 BACS
Homeware (H. Brandon) Cleaning materials	£9.25 BACS
Curry's – Computer insurance	£8.30 VISA
Marks & Spencer – Refreshments for defib meeting	£4.20 VISA
PKF Littlejohn LLP – External Audit £210, £42 VAT	£252.00 BACS
Zurich Insurance 2023-2024	£1108.59 BACS
Zurich Insurance 2023-2024 Defibrillator & Climbing Frame	£61.49 BACS
P. Scrimshaw – spraying outfield on The Grange	£179.00 BACS
Bradgate Plumbing – Boiler Service	£120.00 BACS
C. Bunston – Use of home as office August	£26.00 SO
Adobe – Monthly cover for August £16.64, £3.33 VAT	£19.97 VISA
H. Brandon – pavilion cleaning – 3 hrs August	£40.50 BACS
The Community Heartbeat Trust – purchase of replacement Defibrillator £2720.00, £544.00 VAT	£3264.00 BACS
C. Bunston – Net pay for August	£324.50 BACS
H. Brandon – pavilion cleaning – 2 hrs August	£27.00 BACS
HP – Printing ink monthly charge £8.32, £1.67 VAT	£9.99 VISA
HSBC – Bank charges August	£8.00
TUK Rural Ltd – Assess Compliancy of pavilion with Building Regulations £ 150.00, £30.00 VAT	180.00 BACS

c) Balance of Accounts at 30<sup>th</sup> August 2023

HSBC Current Account	£15774.02
HSBC Money Manager Account	£12308.84
HSBC Reserve Account	£10100.44
<b>TOTAL</b>	<b>£38183.30</b>

d) Payments for approval:

e) Checking of bank statement against invoices paid and payments for approval:

15) Correspondence:

- a) Councillor Kerry Haines – query from resident.
- b) M. Fagan – The Community Heartbeat Trust.

16) DALC Reports: a) August Newsletter

17) Reports to note:

18) Reports from representatives to outside bodies and special duties

19) Date and time of next meeting

**THE PRESS AND PUBLIC ARE WELCOME TO ATTEND**