

MINUTES OF THE PARISH COUNCIL MEETING HELD IN TICKNALL VIA ZOOM ON 26th MAY 2020

Present: Councillors Paul Colleyshaw (Chair) Councillor Oppenheimer (Vice Chair), Nigel Picken, Susan Browne, David Meredith and Alan Buxton.

Staff and Public in attendance: District Councillors Andrew Churchill and Kerry Haines, County Councillor Linda Chilton and Celia Bunston (Clerk)

2383/20 Apologies: None

2384/20 Declarations of Members Interests: No declarations were made.

2385/20 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest. No requests for dispensations were received.

2386/20 – Public Speaking:

District Councillor Churchill

He notified the Parish Council that Dame Catherine Harpur School has received a grant from South Derbyshire District Council, on the basis that both the school's fund raising events, the fete and the art show, had been cancelled due to Covid-19.

He warned the Parish Council that fly tipping is on the increase, due to the virus, having had 6 incidents of fly tipping in a period of 7 weeks. Last year there was only one incident reported.

District Councillor Kerry Haines

Informed the Parish Council that grass cutting is slightly behind schedule at the moment, due to the virus, and that most staff had been redeployed to refuse collections. SDDC is now getting back to schedule.

County Councillor Linda Chilton

Reported that she too was able to acquire a grant for Dame Catherine Harpur School, saying that it was an issue that would affect the community.

Councillor Chilton reported that due to the problem of parking in Ticknall during the virus, and the problems caused, especially on 1st March, that procedures should be altered so that it did not impede on the village of Ticknall in future. She also reported that Derbyshire County Council had been in talks with Calke Park to try to resolve the issue as soon as possible. Councillor Chilton said that she would be writing to the cabinet member, and Mike Ashworth at DCC, to stress this problem and that footways are narrow in Ticknall, so it is difficult for people to keep their distance from one another.

Councillor Colleyshaw reported that the Parish Council realised there would be a problem when the lockdown rules changed and people were allowed to move round the country. The Parish Council had already asked DCC to restrict parking around Ticknall. DCC replied in the negative. He is dissatisfied with the communications that we have with DCC, and that the issue of the 30mph sign at the bottom of Stanton Hill, going back at least 2 years, has never been resolved.

Councillor Oppenheimer proposed a vote of thanks on behalf of the Parish Council to District Councillors Churchill and Haines, and to County Councillor Chilton for their swift response in picking up on the plight of Dame Catherine Harpur School, in acting so quickly to get financial help for the school.

Councillor Colleyshaw confirmed that a minor traffic incident had occurred near the Arch, because the sign directing motorists into Calke is not clear and motorists are turning into a private drive which is just before the turn in to the entrance to Calke Park. He reported that the Ticknall Liaison Group will be having a meeting with the Calke Park Manager about all of the issues. We believe that Calke Park is due to open soon on a pre-booked ticket basis only. We have great reservations about this

because we believe that people will turn up in vehicles and will have to be turned away, then motorists will probably try to park in the village, and walk into the park. We understand that people want to get out, after having been in lockdown for many weeks, but Ticknall will struggle to cope under the circumstances.

2387/20 - To confirm the Minutes of the Meeting held on 18th February 2020

RESOLVED: To confirm the minutes of the meeting on 18th February 2020.

2388/20 -To Adopt Standing Orders (with the addition of agreeing to hold virtual meetings remotely, Paragraph 5) j. xix), Financial Standing Orders, Parish Council General Data Protection Regulations, and Complaints Policy.

RESOLVED: That the Parish Council adopt the documents above.

2389/20 - Approval of Receipts & Payments 1st April 2019 to 31st March 2020

RESOLVED: To approve the Receipts & Payments 2019 to 2020

2390/20 - Approval of Internal Audit Report of the Accounts of 1st April 2019 – 31st March 2020.

RESOLVED: To approve the Internal Audit Report of the Accounts 1st April 2019 – 31st March 2020

2391/20 - Approval of Annual Governance Statement 2019-2020.

RESOLVED: To approve the Annual Governance Statement 2019 to 2020

2392/20 - Approval of Accounting Statements 2019-2020 of the Audit Return.

RESOLVED: To approve the Annual Audit Return 2019 to 2020

2393/20 - Cancellation of Annual Meeting of the Parish Council, and the Annual Parish Meeting until further notice.

RESOLVED: To note.

2394/20 – Review of Regular Use of The Grange Recreation Facilities Rules

The Clerk provided some advice for the Parish Council on this matter, but it was decided to defer this matter to the next meeting of the Parish Council.

RESOLVED: To defer the matter to the next meeting of the Parish Council on 7th July.

2395/20 – Update from Chair

- a) On the situation of Covid-19 in Ticknall, car parking, helping villagers etc.
Since the meeting in February things have changed considerably with the outbreak of Covid-19. However, the situation has been relatively calm. At the beginning of lockdown, we produced 2 leaflets offering help to those who needed it. Twenty villagers offered to help those in need. We realised we already had a very close network of people in our community who were helping those near to them, by shopping or by keeping in contact by telephone. A volunteer collects all the prescriptions on Fridays,

We have to acknowledge and thank Colin and his daughter at the village shop for offering a great service to the village, getting items on request and making home deliveries if necessary. People have also been able to get supplies from Heath's nurseries and from Standleys Barn Farm for which we are grateful.

Councillor Colleyshaw also said that the Parish Council had donated £500 to the Swadlincote CVS to help people who were suffering hardship due to the virus.

Although everyone has behaved in an exemplary fashion, staying home, and offering help where needed, we have also seen some intolerance in people. So, to reassure people the Parish Council put up signs, asking the public to stay at home, and to keep their distance.

Councillor Oppenheimer added that people had been very generous in donating to a box of food in the village shop, which was then taken to the CVS by a volunteer. She also thanked those who had the initiative to have a week's plant swap in the school yard, where people could donate plants, and take plants for their gardens. Nobody was involved, so social distancing was maintained.

- b) Refurbishment of the toilets in the village hall car park.

Councillor Colleyshaw reported that the refurbishment of the village hall toilets was almost finished when Covid-19 struck. SDDC were waiting for parts for the hand dryers. However, no public toilets are open yet. We will have to see what guidance the government gives regarding the re-opening of toilets. It was observed as well that there were no notices up saying the toilets are closed.

2396/20 – Traffic Congestion during entrance to Calke Park on Sunday 1st March.

Confirming the disruption caused by traffic trying to get into Calke Park on this occasion, Councillor Colleyshaw reported that Calke Park is planning to open on 3rd June on a pre-book basis only. We do not think this will work and County Councillor Chilton said she would contact the police about our concerns.

2397/20 - Appointment of Councillors to outside bodies and special duties

Internal Audit Check of Cheques/Invoices	Cllrs Colleyshaw and Oppenheimer
Village Hall Committee	Cllr Colleyshaw
Preservation & Historical Society	Cllr Browne
Bus Shelters & Public Footpaths	Whole Council
Village Cleansing	Whole Council
Safer Neighbourhoods Group/Area Forum	Cllr Oppenheimer
Parish Liaison Meeting	Clerk
Dame Catherine Harpur School Management Team	Cllr Oppenheimer
The Grange & Pavilion	Cllrs Colleyshaw and Picken
The Grange field and Play Area checks	Cllr Colleyshaw
Road Safety	Cllr Picken
Drainage	Whole Council
Speedwatch	Cllr Browne
Delivery of the Newsletter	Whole Council
Ticknall Liaison Group	Cllr Picken
Data Protection Officer	Clerk

2398/20 Clerk's Report

- a) VE Day commemorations. The commemorations had to be cancelled due to the virus, however people in the village put up some bunting and neighbours came out for small socially-distanced street parties. Dame Catherine Harpur School marked the occasion by putting performances by the pupils, reciting poems, and creating VE Day art works etc onto Facebook and uTube.

Councillor Meredith reported that we were able to give some of the VE Day mugs to Dame Catherine Harpur School children, some local children and the rest were sold in aid of forces charities.

- b) Stone walls, Ticknall. Mather Jamie informed the Parish Council that it will be carrying out rectification works on some stone walls in Ticknall, and at the request of the Parish Council have agreed to add work on the outbuildings at Grange Farm, and the Estate Office building.

- c) Statement of Representation regarding the South Derbyshire Local Green Spaces Plan Modifications Consultation. The Clerk reported that South Derbyshire District Council had already consulted with the Parish Council in 2017. This communication was for information.
- d) SDDC - Changes to S136 Concurrent Expenses claim. South Derbyshire District Council has informed Parish Councils that they will no longer include the Clerk's salary into the S.136 claim in future.
- e) Stile on High Street. Councillor Meredith reported that a report from the Conservation Officer had been received by the landowner. He will carry out repairs in due course.

2399/20 – Drainage

- a) Report from Strategy Meeting, meeting with Mather Jamie, and responses from Mark Heysmond, STW, and Derbyshire County Council.
Councillor Colleyshaw reported:
Ashby Road and High Street. Severn Trent are putting cameras down to check that the culvert is not blocked. If any blockages are discovered they will repair these.
Burton road to Bantons Lane. The culvert will be flushed out by Severn Trent.
Culvert from National Trust stream running into Bantons Lane will be checked by Mather Jaimie.
Discussed with National Trust the possibility of creating a pond/ wetland in the field behind Bantons Lane to hold flood water. Ongoing discussion.
Discussion to take place with DCC and the landowner about creating a similar pond/wetland in Ashby Road to hold floodwater coming from the Scaddows. Not taken place yet and any progress will be slim in realising the aim.

2400/20 – The Grange and Pavilion

- a) Ticknall Cricket Club's plans to extend the pavilion and request for letter of support from Parish Council. This has been postponed.
- b) Electricity charges to Cricket Club on yearly electricity exceeding £1500. It was agreed that we would charge the excess over £1500 to the Cricket Club.
- c) Report from Users' Group Meeting including: -
 - i) Pop up shop at the pavilion, and John Dumelow's reply to the Parish Council's letter asking for an explanation.
Councillor Picken reported that, after a very lengthy meeting the club would agree to remove any reference to a shop that was being held in the pavilion would be taken off Clean Hit Cricket's website, and any goods that were for sale would be taken out of the pavilion. This was a necessity because the Lease that the Parish Council holds prohibits any commercial activities in The Grange or pavilion. The Parish Council has no objections to the occasional pop up shop at the premises to provide cricket necessities to its members.

Since the meeting we have noted that all references to the business have been removed.
 - ii) Container
The request for a container that the Cricket Club made to the Parish Council was for a small size to stow away cricket equipment, instead a large 20 ft container was purchased and it was not placed in the position that was agreed. The Parish Council feels that the club blatantly ignores the necessity to consult with the Parish Council. However, we now see that because the septic tank is behind the pavilion, including a network of pipes feeding into it, that the placing of the container behind the pavilion would not be suitable. It was also suggested that plant screening should be put in place.

RESOLVED: To have a further meeting with Cricket Club and to put the matter onto the agenda for the next Parish Council meeting on 7th July.
 - iii) Letter from Ticknall Cricket Club, with a copy of its accounts, asking the Parish Council to waive fees for 2020-2021.

RESOLVED: To defer this matter to the next meeting on 7th July.

Since agenda:

- d) Letter from Ticknall Cricket Club confirming the removal of information about a shop and its contents from the website, and stock from the pavilion. Also, the request for another meeting to discuss the creation of a girls changing room in the pavilion and the involvement in discussions about a new lease.

RESOLVED: To defer this matter to the next meeting on 7th July.

2401/20 – Use of Clerk’s home as office

The Clerk explained that she had received £100 to cover the cost of using her home as the Parish Council office since 1995. The current recommended remuneration is £26 per month. It was proposed by Councillor Colleyshaw, seconded by Councillor Picken and all agreed that the Clerk should be paid £26 per month to cover the cost of using her home as the Parish Council office from 1st April 2020.

RESOLVED: To use the Clerk’s home as the council office for a payment of £300.00.

2402/20 Planning Matters

a) Planning Applications:

Ref. No: DMPA/2020/0185

The re-roofing of house, garages and hobby room with new tiles at 149 Main Street, Ticknall, Derby, DE73 7JF

Ref. No: DMPA/2020/0296

Listed Building Consent for internal alterations to reorder the ground floor living accommodation including a replacement staircase, partial removal of internal wall, new internal door and replacement of flooring and external alterations to existing window and door openings The Granary, Ashby Road, Ticknall, Derby, DE73 7JJ.

Ref. No: DMPA/2019/1233

The erection of an extension to existing farm shop/cafe and part use of building as a winery together with revised parking/servicing arrangements at Scaddows Farm, Scaddows Lane, Ticknall, Derby, DE73 7JP.

Ref No.: DMPA/2020/0325

The installation of an Air Source Heat Pump to provide heating and hot water to the Gym and Yoga Studio at Slade House, Rose Lane, Ticknall.

Ref No: DMOT/2020/0361 The felling of a conifer tree at 85 Main Street, Ticknall.

Ref No: DMOT/2020/0360 The felling of a tree at 104 Main Street, Ticknall.

Ref No: DMOT/2020/0364 The crown thinning of Blue Cedar Tree on Land between Ingleby Lane and 55 Main Street, Ticknall.

RESOLVED: No objections to the above applications.

Planning Decisions: There were no planning decisions.

2403/20 Finance

a) Receipts since last meeting:

HSBC – Interest on Money Manager Account - March	£1.94
HMRC – VAT Reimbursement 01-11-19 to 29-02-20	£169.85

b) Payments since last meeting:

H.Brandon – cleaning pavilion February	£50.00 BACS
HP – monthly ink account for February £6.66, £1.33 VAT	£7.99 VISA
Acropro – Monthly Account for February £12.64, £2.53 VAT	£15.17 VISA
Melbourne Print Ltd – Laminating for VE Day £14.21, £2.84 VAT	£17.05 VISA
C. Bunston – net pay for February	£273.38 BACS
Derbyshire County Council – Pension payments for February	£65.68 BACS
Amazon (Tri Balloons) Bunting £28.33, £5.67 VAT	£34.00 VISA
Ticknall Village Hall – hall bookings Jan – March 2020	£64.00 BACS
Ticknall Village Hall – hall bookings for VE Day	£30.00 BACS

Running Imp Ltd – VE Day mugs £220.00, £44.00 VAT	£264.00 BACS
Kniffton Mobile Toilets–Portaloos for fete deposit £41.67. £8.33 VAT	£50.00 BACS
SDDC – Non-Domestic Rates 2020-2021	£0.00
Melbourne Print – Update 1 leaflets	£49.00 VISA
Sainsburys – postage stamps (C. Bunston)	£16.80 BACS
C. Bunston – net pay for March	£273.38 BACS
Derbyshire County Council – Pension payments for March	£65.68 BACS
Melbourne Print – Update 2 leaflets	£49.00 VISA
Sainsburys – postage stamps (P. Colleyshaw)	£18.24 BACS
Acropro – Monthly Account for March £12.64, £2.53 VAT	£15.17 VISA
HP Ink – Monthly Account for March - £6.66, £1.33 VAT	£7.99 VISA
SDDC – Litter bins - £479.96, £95.99 VAT	£575.95 BACS

RESOLVED: To approve the payments.

Cashbook Balance at 31 st March 2020	
HSBC Current Account	£9458.70
HSBC Money Manager Account	£12179.49
HSBC Savings Account	£0.10
TOTAL	£21638.29

c) Receipts since 1st April 2020

Derbyshire County Council – footpaths reimbursement	£430.00
SDDC – ½ year Precept	£6225.00
SDDC – Government Grant	£822.00
HSBC – Bank Interest – April	£2.07

d) Payments since 1st April 2020

GPA Technologies – GPA MailHost £35.00, £7.00 VAT	£42.00 BACS
DALC – Annual Subscription for 2020-2021	£215.86 BACS
Tree & Garden Services–Clearing and stoning footpaths 7&9 £ 270.00, £54.00 VAT	£324.00 BACS
SDDC – Additional footpaths sweeps x 2, 2019-2020	£789.52 BACS
S. Derbyshire CVS – Donation to Food Bank appeal	£500.00 BACS
C. Bunston – net pay for April	£273.38 BACS
Derbyshire County Council – Pension payments for April	£70.31 BACS
HP Ink – Monthly Account for April - £6.66, £1.33 VAT	£7.99 VISA
Zoom – 1-year subscription £59.95, £11.99 VAT	£71.94 VISA
Acropro – Monthly Account for April - £12.64, £2.53	£15.17 VISA
J. Storer – Internal Audit £37.50, travel expenses £22.88	£60.38 BACS
Heath Pest Control–01-05-20 to 31-07-20, £167.50, £33.50 VAT	£201.00 BACS
P. Colleyshaw, Robert Lewis Signs – Coronavirus signs £300.00, £60.00 VAT	£360.00 BACS
C. Bunston – use of Clerk’s home as office	£100.00 BACS
E-on – Pavilion electricity to 30 th April - £432.56, £21.63 VAT	£454.19 DD
H. Brandon – Cleaning pavilion May 2020	£50.00 BACS
C. Bunston (Tesco) Printer Paper (4.58, £00.92 VAT	£5.50 BACS
C. Bunston – Net pay for May	£273.38 BACS
Derbyshire County Council – Pension payments for May	£70.31 BACS
HP Ink – Monthly Account for May – £6.66, £1.33 VAT	£7,99 VISA
Acropro – Monthly Account for May - £12,64, £2.53 VAT	£15.17 VISA

RESOLVED: To approve the payments.

Cashbook Balance at 31 st May 2020	
HSBC Current Account	£13688.61

HSBC Money Manager Account	£12181.56
HSBC Savings Account	£0.10
TOTAL	£258702.27

e) Checking of invoices against bank statements:

RESOLVED: To check the invoices against bank statements when the next meeting is held in Ticknall Village Hall.

2404/20 Correspondence:

- a) SDDC – National Forest Forum Survey 2020
- b) Derbyshire County Council's household electricals recycling campaign
- c) SDDC - Review of Charitable Collections Policy
- d) SDDC - Saturday Freighter Service Rota - 2020/21
- e) A. Mettam
- f) Tony Sylvester, SDDC – South Derbyshire Parish Survey – ‘Call for Sites’
- g) PKF Littlejohn - In light of the [government's announcement on 23 March 2020](#) to introduce stringent lockdown measures in response to the coronavirus pandemic, our instructions for the completion of the 2019/20 AGAR will not be issued until such time as there is more clarity over the implications for smaller authorities.
- h) DALC – NALC advice on holding meetings during the coronavirus outbreak.
- i) Petra Clark, South Derbyshire CVS, appeal for food for foodbank.
- j) Peter White, DCC – asking Parish Council if it wants to carry on with Footpaths Minor Maintenance Scheme 2020-2021.
- k) F. McArdle, SDDC – Covid-19 Government Grant.
- l) SDDC – Draft Animal Welfare Licensing Policy.

RESOLVED: To note the correspondence.

Since agenda:

- m) Ticknall Cricket Club

RESOLVED: To defer this correspondence to the next meeting of the Parish Council on 7th July.

2405/20 - Derbyshire Association of Local Councils

Circular 03-2020, General

Circular 04 – 2020 General

Circular 05 – 2020 General, and audit arrangements.

RESOLVED: To note the DALC circulars.

2406/20 - Reports to note: No reports to note.

2407/20 - Reports from representatives to outside bodies and special duties:

2408/20 - Date and time of next meeting: Tuesday 7th July 2020 via Zoom. The Press and Public are welcome to attend.