

**MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL
HELD REMOTELY VIA ZOOM ON 4th MAY 2021**

Present: Councillor Paul Colleyshaw (Chair), Councillor Christina Oppenheimer (Vice Chair), Councillor Nigel Picken, Councillor Susan Browne, Councillor John Bentley.

Staff and Public in attendance: District Councillor Kerry Haines, County Councillor Linda Chilton, 1 member of the public and Celia Bunston (Clerk)

2508/2021 Election of Chair

Councillor Oppenheimer proposed, was seconded by Councillor Browne and all agreed that Councillor Colleyshaw should be elected as Chair.

2509/2021 Signing of Declaration of Acceptance of Office of Chair

Councillor Colleyshaw signed the Declaration of Acceptance of Office of Chair.

2510/2021 Apologies: Councillor Buxton

2511/2021 Election of Vice Chair

Councillor Colleyshaw proposed, was seconded by Councillor Picken and all agreed that Councillor Oppenheimer be elected as Vice Chair.

2512/2021 Declaration of Members Interests: None

2513/2021 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest. No requests were received.

2514/2021 Public Speaking:

Councillor Andrew Churchill sent his apologies.

- a) A member of the public
The member of the public asked when the clothing recycling bin on the village hall car park will be emptied. Councillor Haines said she would find out.
- b) District Councillor Haines reported
 - 1) The Covid statistics are looking good in South Derbyshire at 16.8 cases in every 100000, which is below the national average.
 - 2) Covid wardens are still around patrolling shops etc.
 - 3) District Councillors will have their first meeting face to face, but not in the Council Chamber, it will be in Grove Hall.
 - 4) The Freeport has had a meeting on Friday but there is no more information for now.
 - 5) Ticknall toilets – There will be a leadership meeting to discuss the opening of Ticknall's toilets. Extra resources are needed to make the toilets compliant.
 - 6) Shed on Scaddows Lane – The occupants have been told to put in a planning application.
- c) County Councillor Chilton reported.
 - 1) The yellow lines that have been placed in Ticknall should go some way to help the parking situation in Ticknall. She urged the Parish Council to keep the dialogue with DCC going and to make it known to them if Ticknall wants the parking measures to remain in September.
 - 2) There is a new Director of Highways in position at DCC.
 - 3) DCC has completed the backlog of pothole repairs and were given extra money from government for this purpose. DCC is aware that the quality of some potholes is below standard.
 - 4) Discussions on the A514 and the causeway are always ongoing at government level.

Councillor Colleyshaw responded that we are glad that DCC has acknowledged we have a problem with parking in Ticknall, and we'll see how the measures work. We will monitor the situation.

Hopefully engineers and officers will take on board that they need our help, and we are mindful that the officers and engineers are the experts.

- 5) Councillor Chilton said that she had bombarded DCC for action regarding parking. The new County Councillor will take up Linda's issues.
- 6) She urged the council to use the Highways Hub to report faults of any kind, so that these are traceable.

Councillor Picken raised a road safety issue about the state of Melbourne Lane and The Common, between Ticknall and Robinson's Hill at Melbourne. It is strewn with potholes and even the repaired potholes are eroding again. This is a road that, for a good part of it, is rated at the national speed limit of 60 mph. It is particularly dangerous for cyclists who are trying to navigate around all these potholes and the large strips of eroded road surface when there is high speed traffic passing so closely. Councillor Picken commented he thought it the worst road condition in South Derbyshire or even the UK. It seems for safety the whole road needs to be resurfaced. Linda Chilton commented that she had raised this with DCC many times. Councillor Picken requested that the Parish Council escalate this issue to the upcoming newly elected County Councillor.

2515/2021 To confirm the Minutes of the Meeting held on 6th 2021

RESOLVED: To confirm the minutes of the meeting held on 6th April 2021.

2516/21 Matters brought from the Annual Parish Meeting None

2517/2021 To Adopt Standing Orders, Financial Standing Orders, The Grange & Pavilion Risk Assessment, Parish Council General Data Protection Regulations, and Complaints Policy

It was agreed, that after the removal of the statement: 'Section 78 of the Covid-19 Act 2020 permits the holding of remote meetings. The effect of the Regulation is that persons attending a local council meeting do not need to be in the same place. "Place" means more than one place including electronic, digital or virtual locations such as internet locations, web addresses or conference call', from the Standing Orders, the Standing Orders could be adopted.

There were no changes to the Financial Standing Orders, The Grange & Pavilion Risk Assessment, Parish Council General Data Protection Regulations, and Complaints Policy, so it was agreed that these could be adopted.

RESOLVED: To adopt the Standing Orders, Financial Standing Orders, The Grange & Pavilion Risk Assessment, Parish Council General Data Protection Regulations, and Complaints Policy

2518/2021 Approval of Internal Auditor's Report of the Accounts of 1st April 2020 – 31st March 2021.

It was agreed by all that the Internal Auditor's Report could be approved.

RESOLVED: To approve the Internal Auditor's Report

2519/2021 Approval of Annual Governance Statement 2020-2021.

It was agreed by all to respond 'yes' to the system of internal control and approve the Annual Governance Statement, and to be signed by the Chairman and Clerk

RESOLVED: To approve the Annual Governance Statement and be signed by the Chairman and Clerk.

2520/2021 Approval of Accounting Statements 2020-2021 of the Audit Return.

It was agreed by all to approve the Accounting Statements of the Audit Return, which was signed by the Clerk and should also be signed by the Chairman.

RESOLVED: To approve the Accounting Statements of the Audit Return and be signed by the Chairman.

2521/2021 Appointment of Councillors to outside bodies and special duties

Internal Audit Check of Cheques/Invoices	Cllr. Oppenheimer & Cllr. Buxton
Village Hall Committee	Cllr. Colleyshaw
Preservation & Historical Society	Cllr. Browne
Bus Shelters & Public Footpaths	Whole Council
Village Cleansing	Whole Council
Safer Neighbourhoods Group	Cllr. Oppenheimer
Parish Liaison Meeting	Clerk
Dame Catherine Harpur School Management Team	Cllr. Oppenheimer
The Grange & Pavilion	Cllr Colleyshaw & Cllr. Buxton
The Grange field and Play Area checks	Cllr Colleyshaw
Road Safety	Cllr. Picken
Drainage	Cllr. Colleyshaw
Speedwatch	Cllr Browne
Delivery of the Newsletter	Clerk (two copies)
Ticknall Liaison Group	Cllr Picken
Data Protection Officer	Clerk

2522/2021 Clerk's Report

- a) Meeting on 15th June.
Because legislation to allow remote meeting ended on 6th May, the June meeting will be held face to face in Ticknall Village Hall.
The Council agreed to write to Luke Hall MP expressing its desire for remote meetings to be continued. Although the council will always prefer face-to-face meetings, they agreed that it would be prudent to have the choice to use remote meetings during Covid-19 and for situations when it was impossible to have a face-to-face meeting in the future. These situations could include bad weather, or if a councillor cannot make a meeting due to other commitments, such as family ill health or work.
- b) Tree, post on the Market Place, and ivy on the Arch have been attended to by the National Trust
The ivy has been cut back from the tree and the Arch, and will be allowed to die back.

2523/2021 The Grange and pavilion

Councillor Colleyshaw reported that due to Covid-19 restrictions which will not allow the Cricket Club to use the pavilion, they have requested permission to erect two portable gazebos outside, for teams to shelter under.

- a) Approval of Rules of The Grange and Pavilion 2021
The rules of the use of The Grange and Pavilion have been reduced to one page in length. The Cricket Club has seen a copy and no comments have been made, so it was agreed that the rules be adopted.

2524/2021 Drainage

Severn Trent are keeping on top of ongoing work but there are still 1 or 2 jobs that need doing.

2525/2021 Planning Matters

- a) Planning Applications.

DMPA/2021/0485 - The installation of 3 conservation style Velux windows at 1 Royal Oak Court, Main Street, Ticknall, Derby, DE73 7JF.

DMPA/3031/0538 - The erection of a single storey side extension and new window in garage at 3 Stanton Hill, Ticknall, Derby, DE73 7LA

DMPA-2021-0510 - The rebuilding of the rear garden wall at The Firs, 11 High Street, Ticknall, Derby, DE73 7J

RESOLVED: No comments on the above applications.

b) Planning Decisions:

DMOT-2021-0462 – The felling of a silver birch tree at Japonica Cottage, 86 Ashby Road, Ticknall.
NO OBJECTIONS.

RESOLVED: To note the Planning Decisions.

2526/2021 Finance

- a) Receipts since last meeting:
- | | | |
|--|----------|--|
| HSBC – Bank Interest for April | £0.10 | |
| SDDC – Precept – ½ year | £6750.00 | |
| SDDC - Government Grant | £822.00 | |
| Ticknall Cricket Club – quarterly rent | £850.00 | |
| Ticknall Cricket Club – electricity refund | £117.03 | |
- b) Payments since last meeting:
- | | | | | | | | | |
|--|----------|--------|------|--------------|----------------|-----|---------|------|
| Smiths of Derby Ltd – Motor for pavilion clock | £40.00 | £8.00 | VAT | £48.00 | BACS | | | |
| C. Bunston – use of Clerk’s home – April | | | | £26.00 | SO | | | |
| Adobe cover for April | £12.64, | £2.53 | VAT | £15.17 | VISA | | | |
| Heath Pest Control – Contract May to July | | | | | | | | |
| The Grange | £117.50, | £23.50 | VAT, | Village Hall | £50.00, £10.00 | VAT | £201.00 | BACS |
| Zoom – Annual cover | £59.95, | £11.99 | VAT | £71.94 | VISA | | | |
| HP – Monthly ink account | £8.32, | £1.67 | VAT | £9.99 | VISA | | | |
| C. Bunston – net pay for April | | | | £297.22 | BACS | | | |
| S. Buxton – Rose garden maintenance | | | | £50.00 | BACS | | | |
- c) Cashbook Balance to 30th April 2021
- | | | |
|----------------------------|------------------|--|
| HSBC Current Account | £26644.83 | |
| HSBC Money Manager Account | £12186.18 | |
| HSBC Reserve Account | £0.10 | |
| TOTAL | £38831.11 | |
- d) Payments for approval:
- | | | |
|------------------------------------|--------|------|
| J. Storer – Internal Audit fee | £50.00 | BACS |
| C. Bunston – Mileage to auditors | £18.20 | BACS |
| H. Brandon – Cleaning, 4 hrs April | £50.00 | BACS |

RESOLVED: To approve the payments.

- d) Checking of invoices against agenda and against bank statements.

2527/2021 Correspondence:

- a) Ticknall Methodist Chapel – letter of thanks for the receipt of a grant from the Parish Council.
b) Derbyshire Police and Crime Commissioners – Hate Crime.
c) SDDC – Podback Scheme.

RESOLVED: To note the above correspondence.

- d) Dr. L.M. O’Hara – speeding traffic on High Street.
e) K. Lawrence – Speeding sign.

RESOLVED: Both of the above letters concern speeding. The Parish Council will contact CREST to ask for some speeding checks to be carried out.

2528/2021 Derbyshire Association of Local Councils None

2529/2021 Reports to Note:

2530/2021 Reports from representatives to outside bodies and special duties

2531/2021 Date and time of next meeting. June 22nd at 7.30pm in Ticknall Village Hall.

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND.