

**MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL
HELD IN TICKNALL VILLAGE HALL ON 16th MAY 2023**

Present: Councillors Paul Colleyshaw (Chair), Councillor Christina Oppenheimer (Vice Chair), Councillor David Scott, Councillor John Bentley, Councillor Alison Thornhill and Councillor Jen Woodhead.

Staff and Public in attendance: County Councillor David Muller, District Councillor Kerry Haines, District Councillor James Lowe, 1 member of the public and Celia Bunston (Clerk).

2822/2023 Election of Chairman

Councillor Woodhead proposed, Councillor Oppenheimer seconded, and all agreed that Councillor Colleyshaw should be Chair of the Parish Council.

RESOLVED: By the Parish Council that Councillor Colleyshaw be elected Chair of the Parish Council.

2823/2023 Signing of Declaration of Acceptance of Office of Chair

Councillor Colleyshaw signed the Declaration of Acceptance of Office of Chair, which was signed before Celia Bunston, the Proper Officer of the Parish Council.

2824/2023 Apologies: None

2825/2023 Election of Vice Chair

Councillor Bentley proposed, which was seconded by Councillor Woodhead, and agreed by all that Councillor Oppenheimer be elected as Vice Chair of the Parish Council.

RESOLVED: By the Parish Council that Councillor Oppenheimer be elected Vice Chair of the Parish Council.

2826/2023 Signing of Declaration of Acceptance of Office of councillors.

The Parish Councillors signed The Declaration of Acceptance of Office, which were signed before Celia Bunston, the Proper Officer of the Parish Council.

2827/2023 Declaration of Members Interests: None

2828/2023 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest. No requests were received.

2829/2023 Public Speaking:

District Councillor Haines report:

- a) 'No Mow May' is a trial, expanded this year, not to mow verges during May to help ecosystems. The Parish Council can request that a site be left in May or ask for it to be mowed. Councillor Haines said that she was send the link to do this.
- b) Fly Tipping – There was some fly tipping over the first May bank holiday, but it was reported that 1 person was prosecuted and fined £2000.
- c) The Planning Department is catching up on its backlog.

Councillor Oppenheimer asked Councillor Haines if District Councillors would be carrying on with special duties after the recent election. Councillor Haines said that the councillors would know more information later.

County Councillor David Muller report:

- a) Devolution: Nothing to report.
- b) Freeport: Nothing to report.
- c) Potholes: Over 40,000 potholes have been repaired since January, at 2500 per week.

2830/2023 To confirm the Minutes of the Meeting held on 28th March 2023.

RESOLVED: To confirm the minutes of the meeting held on 28th March 2023.

2831/2023 Completion of Councillors Register of Interest Forms

It was agreed that the Parish Councillors would complete their Register of Interest Forms and deliver these to the Clerk. These will be copied and sent to the Monitoring Officer at South Derbyshire District Council. The Monitoring Office will load these onto South Derbyshire District Council's website.

2832/2023 Adoption of the Local Government Association Model Councillor Code of Conduct 2020.

Councillor Oppenheimer proposed, which was seconded by Councillor Colleyshaw and all agreed to adopt the Local Government Association Model Councillor Code of Conduct 2020.

RESOLVED: To adopt the Local Government Association Model Councillor Code of Conduct 2020.

2833/2023 Adoption of Standing Orders, Financial Standing Orders, The Grange & Pavilion Risk Assessment, Parish Council General Data Protection Regulations, and Complaints Policy

Councillor Thornhill proposed, which was seconded by Councillor Bentley and agreed by all to adopt the above.

RESOLVED: The Adoption of Standing Orders, Financial Standing Orders, The Grange & Pavilion Risk Assessment, Parish Council General Data Protection Regulations, and Complaints Policy

2834/2023 Approval of Receipts and Payments against budget 2022-2023

Councillor Scott proposed, which was seconded by Councillor Bentley and agreed by all to approve the Receipts and Payments against budget 2022-2023.

RESOLVED: To approve the Receipts and Payments against budget 2022-2023

2835/2023 Internal Auditor's Report – AGAR - 2022-2023

Councillor Oppenheimer proposed which was seconded by Councillor Colleyshaw and all agreed to approve the Internal Auditors Report AGAR 2022-2023.

RESOLVED: To approve the Internal Auditor's Report AGAR 2022-2023

2836/2023 Approval of Annual Governance Statement – AGAR - 2022-2023

Councillor Oppenheimer proposed, which was seconded by Councillor Bentley and all agreed to approve the Annual Governance Statement 2022-2023.

RESOLVED: To approve the Annual Governance Statement 2022-2023

2837/2023 Approval of Accounting Statements – AGAR - 2022-2023

Councillor Oppenheimer proposed which was seconded by Councillor Bentley and agreed by all to approve the Accounting Statements 2022-2023 of the Audit Return AGAR.

RESOLVED: To approve the Accounting Statements 2022-2023 of the Audit Return AGAR.

2838/2023 Clerk's Report

a) Richard Handbury, DCC – response regarding adjustment to yellow lines and bus stops. Job has been reissued.

RESOLVED: To put the matter onto the next agenda.

2839/2023 Appointment of Councillors to outside bodies and special duties.

Internal Audit Check of Cheques/Invoices

Whole Council

Village Hall Committee	Councillor Colleyshaw
Preservation & Historical Society	Councillor Thornhill
Bus Shelters & Public Footpaths	Whole Council
Village Cleansing	Whole Council
Safer Neighbourhood Group and Area Forum	Councillors Oppenheimer and Woodhead
Parish Liaison Meeting	Clerk
Dame Catherine Harpur School Management Team	Councillor Oppenheimer
The Grange & Pavilion	Councillor Colleyshaw
The Grange field and Play Area checks	Councillor Colleyshaw
Calke Park - Stewart Alcock will be invited to	occasional meetings
Drainage	Councillor Colleyshaw
Speedwatch	Councillor Scott
Delivery of the Newsletter	Whole Council
Public Footpaths	Whole Council
Data Protection Officer	Clerk
Potholes	Whole Council

2840/2023 Coronation Celebrations

- a) David Muller's Coronation Grant of £200, still has to be received. Councillor Muller said that this has been issued and should arrive within the next few days.
- b) A letter of thanks for the celebrations that were put on for the people of Ticknall, was received from a Ticknall family.
- c) Councillor Oppenheimer reported that both the Coronation Brunch and the Ticknall Coronation Picnic were both very successful. Many people came to enjoy the screening of the coronation with brunch, tea and cakes. The fish and chips served along with ice cream, prosecco and cupcakes were gratefully received. The weather was beautiful which made picnic a lovely occasion.

No charges to the community were made for the refreshments, but donations were asked for and over £800 was received from the donations, which will be shared between four of the King and Queen's charities.

2841/2023 The Grange and pavilion – no reports were given.

2842/2023 Drainage – Councillor Colleyshaw reported that he had seen Severn Trent checking the culvert, and reported that it is running clear. This check will be done once every year by Severn Trent.

Councillors Oppenheimer and Woodhead commented that the ditches approaching Stanton Hill need some attention.

RESOLVED: The Clerk will report the ditches.

2843/2023 Planning Matters

a) Planning Applications

DMPA/2023/0470 - The erection of a rear two storey extension, the erection of a double garage, replacement single storey extension and the replacement of the existing dormer window at 2a Ashby Road, Ticknall.

RESOLVED: Noted that this extension is very big, and to comment to the Planning Department that care should be taken that it is in keeping with its surroundings.

DMOT/2023/0558 - The pruning of a Silver Birch tree at The Old Vicarage, 4 Grange Close, Ticknall, Derby, DE73 7LF.

RESOLVED: There were no objections to the above application.

a) Planning Decisions:

DMPA/2022/1410 – Demolition of existing rear conservatory, Proposed garage conversion, Proposed raising of roof over existing garage, Proposed single storey extension, Proposed solar panels,

Removal of some hardstanding to replace with soft landscaping and Proposed changes to existing openings as shown on drawing at, 24 Ashby Road, Ticknall. **Approved subject to 6 conditions.**

DMOT/2023/0395 – Removal of 2 fir trees in a conservation area at, 106 Main Street, Ticknall.

No Objections.

DMOT/2023/0386 – Crown reduction to 1 Cherry tree in a conservation area at, 46 Main Street, Ticknall.

No Objections.

DMOT/2023/0287 – Works to 1 Maple in a conservation area at, 6 Grange Close, Ticknall.

No Objections.

DMOT/2023/0231 – Works to 3 trees in a conservation area at, 52 Main Street, Ticknall.

No Objections.

DMOT/2023/0230 – The crown lift of Holly tree (T1), felling of an Ash tree (T2) and Apricot tree (T3) at, 85 Main Street, Ticknall. **No Objections.**

DMOT/2023/0226 – The felling of an Ash tree at, Royal Oak House, 161 Main Street, Ticknall.

No Objections.

DMOT/2022/1329 – The felling of Ash tree at, 29 Ashby Road, Ticknall. **No Objections.**

RESOLVED: To note the planning decisions.

2844/2023 Finance

a) Receipts since last meeting:

HSBC – Bank interest for April – Money Manager Account	£13.42
HSBC – Bank interest for April – Reserve Account	£11.02
Melbourne FC – junior football	£350.00
SDDC – ½ year precept £6750, Government Grant £822	£7572.00
County Councillor David Muller – coronation grant	£200.00
The National Forest – Grant for Orchard	£1136.60
HMRC – VAT Reimbursement	£2522.52
Derbyshire County Council – Footpaths reimbursement	£410.00
HSBC – Bank interest for May – Money Manager Account	£13.57
HSBC – Bank interest for May – Reserve Account	£11.13

b) Payments since last meeting:

Curry's – Computer insurance for April	£8.30 VISA
Mole County Stores (P. Colleyshaw) Adjustment in cost of Replacement gate for orchard £27.90, £5.58 VAT	£33.48 BACS
F.M. Heath & Son – mulch for orchard (P. Colleyshaw)	£77.50 BACS
Tom Rogers – Installation of gates at orchard £490, £98.00 VAT	£588.00 BACS
Melbourne Print – Stationery £17.48, £3.49 Vat	£20.97 VISA
Melbourne Print – Sign for orchard £33.00, £6.60 VAT	£39.60 BACS
Potter's Mini Skip Ltd – skip for The Grange £141.67, £28.33	£170.00 BACS
DALC – Subscription for 2023-2024	£409.40 BACS
GPA Technologies – Mail Host 2023-2024 £35.00, £7.00 VAT	£42.00 BACS
Amazon – bunting £23.33, £4.67 VAT	£28.00 VISA
H. Brandon – cleaning pavilion April	£52.00 BACS
Tesco–R. Baker–Prosecco for street party £140.62, £28.13 VAT	£168.75 BACS
Tesco–J.Collett - Ice cream for street party £87.50, £17.50 VAT	£105.00 BACS
Amazon – medals for competitions £6.90, £1.38 VAT	£8.28 VISA
Trophy&Rosette Award Co–place cards-competitions £6.66, £1.33 VAT	£7.99 VISA
Melbourne Print – Stationery £6.82, £1.37 VAT	£8.19 VISA
C. Bunston – Use of Clerk's home as office – April	£26.00 S/O
Emma Bridgewater – prizes for Coronation £29.17, £5.83 VAT	£35.00 VISA
Tesco (C. Bunston) – prizes for Coronation	£33.60 BACS
Adobe Monthly Cover – April, £12.64, £2.53 VAT	£15.17 VISA
Amazon – Bunton £9.98, £2.00 VAT	£11.98 VISA
Post Office – postage stamps	£26.40 VISA

Dame Catherine Harpur School – contribution towards parking signs	£150.00 BACS
Melbourne Print – Flyers for Coronation	£39.00 VISA
Marks & Spencer (C. Bunston) Prizes for Coronation	33.60 BACS
H. Brandon – clean pavilion 2 hrs April	£26.00 BACS
Tesco (C. Oppenheimer) Prosecco for Coronation £20.31, £4.06 VAT	£24.37 BACS
Bow Belles String Quartet – Coronation	£490.00 BACS
C.J. Lewis – Printing of May newsletter	£86.60 BACS
H. Brandon – clean pavilion 2 hrs April	£26.00 BACS
S. Buxton – Maintenance of Rose Garden	£60.00 BACS
M&S (C. Bunston) prizes for Coronation £16.00, £3.20 VAT	£19.20 BACS
Zoom – Subscription for 2023-2024 £59.95, £11.99 VAT	£71.94 VISA
C. Bunston – Salary for April	£324.50 BACS
C. Bunston 104 miles to auditor at £00.65p per mile	£67.60 BACS
HSBC – Bank Charges – April	£8.00
Post Office (R. Baker) – Coronation materials £8.30, £1.66 VAT	£9.96 BACS
CO-OP (R. Baker) – Coronation refreshments	£7.30 BACS
Ebay (R. Baker) – Coronation materials £5.52, £1.10 VAT	£6.62 BACS
Amazon (R. Baker) – Coronation materials £9.30, £1.86 VAT	£11.16 BACS
Amazon (R. Baker) – Coronation materials £8.97, £1.80 VAT	£10.77 BACS
WH Smith – Stationery £9.98, £2.00VAT	£11.98 VISA
WH Smith – Postage	£26.40 VISA
Amazon – Bunting £11.97, £2.39 VAT	£14.36 VISA
Heath Pest Control – contract 01-05-23 to 31.07.23 £167.50, £33.50	£201.00 BACS
WH Smith – Book token prizes for coronation	£60.15 VISA
H. Brandon – Cleaning pavilion – 2 hrs, May	£27.00 BACS
Dukes Valley (R. Mallett) materials for Coronation £6.47, £1.30	£7.77 BACS
Birds the Baker (R. Mallett) Baps for Coronation	£36.00 BACS
Tesco (R. Mallett) Refreshments for Coronation	£96.60 BACS
M&S (C. Bunston) prizes for Coronation	£9.60 BACS
S&L Caterers – Fish & Chips for Coronation picnic	£1036.00 BACS
H. Brandon – materials for pavilion £4.98, £1.00	£5.98 BACS

c) Balance of Accounts at 21st March 2023

HSBC – Current Account	£14527.31
HSBC – Money Manager Account	£12234.23
HSBC – Savings Account	£10039.21
TOTAL	£33800.75

d) Payments for approval:

The Community Heartbeat Trust – purchase of defibrillator £2895.00, £579.00 VAT	£3474.00
K. Howe – Invoice for Internal Audit of 2022-2023 Accounts	£135.00

Since Agenda

H. Brandon – cleaning of pavilion in May	£27.00
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RESOLVED: To approve the payments.

e) Checking of bank statement against invoices:

Councillor Oppenheimer and Councillor Scott checked and signed the bank statement against invoices.

2845/2023 Correspondence:

a) G. Prosser – Defibrillator

The Parish Council received an email from Mr. Prosser objecting to the installation of a defibrillator into the redundant phone box on High Street. He complained that he had not been told before he read the information in the Parish Council newsletter.

It was resolved to install a defibrillator at the Parish Council meeting held on 28th March 2023 (Minute Number 2809/2023). Since that date there has been a Parish Council election, and as a result three new councillors of six on the Parish Council were elected.

Before the letter from Mr. Prosser was discussed at this meeting the Chair of the Parish Council read out the following statement to bring the new councillors up to date with the decision made by the old Parish Council.

DEFIBRILLATOR STATEMENT.

As we have three new councillors sitting for the first time, I would like to read the following appraising them of the previous Parish Council's decision to place a defibrillator in the redundant phone box in High Street.

Around 2014, BT made the phone box redundant and gave the phone box to the Heartbeat Trust, a charity which converts redundant phone boxes into defibrillators. The PC was approached to take over the site but had just taken delivery of a defibrillator at the Village Hall and declined due to lack of finances.

Over the years the idea has been floated on a number of occasions but never pursued. However, following a complaint that the phone box was being misused in July 2022 brought the matter back into the fore.

As the siting of defibrillators in phone boxes in rural communities is widespread and is widely understood and easily identifiable, it has, for a number of years deemed to be the most suitable and logical place to site a defibrillator for the following reasons:

Central to the whole village

In a prominent position

A free power source and a 999 connection

Additional protection from the elements.

It was also felt that installing a defibrillator in the redundant phone box would stop the box being misused. This has been borne out by evidence supplied by the Heartbeat Trust, "There is no evidence we are aware of that the placement of a defibrillator will impact any social behaviour negatively. However, there is anecdotal evidence that the social behaviour is better as people respect defibrillators."

At our meeting in March, we discussed the matter at length and voted unanimously to proceed with the project. The defibrillator is on order and we are awaiting an installation date.

The matter was then discussed in conjunction with the email and it was felt that the siting is the correct place for the whole village and concurred that the defibrillator being placed in the phone box would lessen any antisocial behaviour and nuisance to neighbours. This was supported by our County Councillor who gave us examples of personal experience. He supported our decision and will be contributing to the cost of the project from his community fund. The Parish Council is also keen to point out that any decisions and previous correspondence were made by the whole council and not by any individual councillor.

The Parish Council decision made at the meeting on 28th March was minuted, placed on our website, and put into our newsletter for the whole village to read. With hindsight, it was felt that perhaps we should have communicated our unanimous decision to all the immediate neighbours of the proposed site.

The new council ratified and fully support the decision that was made on the 28th March. The defibrillator is on order and the phone box will be cleaned and painted in preparation for the installation of the defibrillator, which will stop it from falling into disrepair. It is envisaged that the installation will be done in one day and disruption will be minimal. We will advise you of the installation date.

The Clerk was instructed to write to Mr. Prosser confirming the above.

RESOLVED: To write to Mr. Prosser with the Parish Council's comments.

2846/2023 Derbyshire Association of Local Councils:

- a) April Newsletter
- b) May Newsletter

The Clerk informed the new councillors that DALC ran courses including one for new councillors and recommended that they try to attend one of the courses.

2847/2023 Reports to Note: No reports.

2848/2023 Reports from representatives to outside bodies and special duties:

2849/2023 Date and time of next meeting. Tuesday 27th June 2023

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND.